

POSITION:

Immediate Past President

TERM:

One-year term (with an option for a second year)

TIME COMMITMENT:

5 hours/month

PRIMARY RESPONSIBILITY:

To assist in the management and direction of the organization in a manner that is timely and consistent with the goals and policies of the organization, with emphasis on providing continuity as well as advice and counsel to the National Board.

MAJOR DUTIES:

The Immediate Past President will:

1. Preside over the Annual General Meeting.
2. Oversee Board elections.
3. Provide support and advice to the president and vice president, as required.
4. Fulfill the duties of the Vice-President should that office be vacant.
5. Board Liaison to the Nomination Committee if no Vice President.,

REPORTS TO: President